



CEU Self Report Form

Last Name

First Name

Middle Initial or Name

ACHA Membership Number

E-mail address

ACHA Activity/Program Title: _____

Learning Units/Hours _____ Start Date: _____ / _____ / _____ Completion Date: _____ / _____ / _____

Self-Reporting

Indicate the number of hours spent in direct learning activities. (Credit is not awarded for the time spent on breaks, registration, travel, receptions or meals.) 1 hour minimum (.25 for each additional hour)

Activity you are reporting:

Individual Activity

- Learning activity is self-designed. You, the learner, designed the activity and determined what will be learned.
- Not acceptable for HSW credit regardless of subject.
- Recommended minimum of three (3) hours.

Sample Categories:

- ____ Research: Time spent researching new information, preparing for lectures, presentations, study-travel, committee or board research, etc.
- ____ Computers: Time spent learning new computer programs that you can apply toward the profession.

Structured Activity Program

- This is a structured activity offered by a formal organization that is not a CEU Registered Provider.
- One (1) hour minimum.

Program Sponsor's Name:

____ Program sponsor's phone number (if known):

Design

Aspects of Architecture that engender demonstrable positive emotional responses among, or enable equal access by, users of building or sites.

- Building design and materials, methods & systems
- Construction contracting, means and methods
- Construction documents and services
- Legal Issues: Laws; contracts; documents; insurance
- Ethics and regulations governing practice of architecture
- Healthcare Specific Design Issues
- Construction administration
- Environmental issues
- Other(s) list all that apply

Life Safety

Aspects of architecture intended to limit or prevent accidental injury or death among users of buildings or sites.

- Codes and regulations
- Natural Hazards: Earthquakes, flood, and hurricane
- Life safety systems - suppression, detection and alarm standards
- Other(s) list all that apply

What new knowledge or skill did you gain from this learning activity?

Date of Program: _____ / _____ / _____

Resources used in the completion of this activity/program?

Human resources used:

- In-house expert
- Industry representative
- Independent expert/consultant
- Other: _____

- Practitioner in the field
- School faculty member

Material resources used:

- Books or manuals
- Program handouts
- Computer software
- Videotape
- Product sample
- Teleconference
- Slides-overhead
- Tutorial software
- On site observations